

ASHTON KEYNES NEIGHBOURHOOD PLAN (AKNP)

Minutes of Steering Group Meeting – 9th September 2016 at 11 The Lotts, Ashton Keynes, SN6 6PS

Present: M Carter (MC), D Wingrove (DW), A Tindall (AT), T Klee (TK)

1. Apologies for Absence

Apologies for absence were received from K Winstone (KW)

2. Approval of Minutes of the last meeting held on 27th May 2016

The Steering Group (SG) approved these minutes.

3. Matters arising from Meeting held on 27th May 2016

MC uploaded all responses to the Regulation 14 Pre-Submission version of the Draft Plan to the AKNP website for public access.

DW proposed a motion at the June 2016 AKPC Meeting to seek ratification from the AKPC for the removal of Cotswold Community as a site allocation from the Draft Plan. This was ratified.

MC produced and circulated an Action Plan of the work stages with timescales that were required to be completed in order to finalise the documents for the Draft Plan.

4. Review of the submission version of the Draft Plan

The submission version of the Draft Plan which had been circulated in advance was reviewed and approved for submission by all members present.

5. Review of the submission version of the Scoping Report

The submission version of the Scoping Report which had been circulated in advance was reviewed and approved for submission by all members present.

6. Review of the submission version of the Basic Conditions Statement

The submission version of the Basic Conditions Statement which had been circulated in advance was reviewed and approved for submission by all members present.

7. Review of the submission version of the Sustainability Appraisal

The submission version of the Sustainability Appraisal which had been circulated in advance was reviewed and approved for submission by all members present.

8. Review of the submission version of the Consultation Statement

The submission version of the Consultation Statement which had been circulated in advance was reviewed and approved for submission by all members present.

9. Regulation 15 submission of the Draft Plan to Wiltshire Council

Members were asked if they supported the submission of the above Draft Plan document set to Wiltshire Council as a requirement to reach Regulation 15 stage of the Neighbourhood Plan Regulations.

MC, DW, AT and TK supported this in the meeting, and KW supported this by prior email.

The document set comprising the Draft Plan submission is to be sent to Wiltshire Council as a Regulation 15 submission request as soon as possible.

Action: MC

10. Date of Next Meeting

To be agreed.