

Minutes of Steering Group Meeting – 9th Jun 2015

Meeting Detail: 9th Jun 2015 - 2.00pm 3 Four Acre Close, Ashton Keynes, SN6 6PJ

Attendees: Dave Wingrove (DW), Malcolm Carter (MC), Kevin Winstone (KW), David Moss (DM), Terry Klee (TK), Alex Tindall (AT)

Apologies:

Other Refs: Draft Neighbourhood Plan (DNP), Steering Group (SG), Focus Group (FG), Wiltshire Council (WC), AECOM (AECOM formerly URS), website (the AKNP website)

Ref.	Public Attendees
1	No members of the public attended.
Ref.	Approval of Minutes from the Last Meeting
2	The Minutes from the previous Steering Group meeting (DocRef. AKNP SG Minutes 11-05-15) were approved and will be listed on the AKNP website (www.ashtonkeynesneighbourhood.com)
Ref.	Matters Arising and Updates
3	<p>MC – Following a merger between URS and AECOM, another consultancy company, URS will be known as AECOM. Operations of the former URS in the UK will not be affected and will carry on as before.</p> <p>MC – advised that a conference call with AECOM has been arranged for the 11th June to discuss the work shared to date and recommendations for progressing the development of the DNP.</p> <p>MC – AECOM had reviewed the Site Assessment pro-formas and made comments on where they could be improved and expanded upon. The reviewed versions have been shared with the SG.</p> <p>MC – The draft SA Scoping Report is currently being reviewed by AECOM and comments are expected back soon.</p> <p>TK – The Housing Report from the Housing FG has been finalised and shared with the Housing FG members and the SG.</p> <p>MC – Advised that a new round of NP support was being made available from Locality. For NP's who had been awarded an initial NP support grant it may be possible to get additional support if their case was considered a complex plan. A range of technical support packages and a possible further support grant are likely to be available. MC agreed to apply with an expression of interest.</p>
Ref.	Review of the Draft Neighbourhood Plan
4	<p>MC – The finished working version of the Draft Plan including all policies from the FG's was circulated to the SG for review and comments ahead of the meeting.</p> <p>DW – The SG was asked if it supported this Draft Plan document as the basis of the emerging DNP for Ashton Keynes and the SG was unanimous in its support.</p>

Ref.	Site Allocations
5	<p>The Parish Council meeting on the 13th May 2015 discussed the proposal for the Draft Neighbourhood Plan to allocate a maximum of 48 new homes for the former Cotswold Community site in the form of a policy statement. The Parish Council agreed unanimously to support the policy proposal for allocation and conditions, with amendments for the purpose of clarity.</p> <p>The emerging DNP will proceed and include policies on Site Allocations HSP1, AB Carter Haulage HSP2, and former Cotswold Community HSP3.</p>
Ref.	Next Steps
6	<p>The priorities for the next steps were agreed to be:</p> <p>Finish Housing Site Consultation Report and put on website. Action – MC</p> <p>Finalise the SA Scoping Report and send to the statutory consultees for consultation. Action -MC</p> <p>Apply to Locality to see if additional support is available. Action - MC</p> <p>Start planning for the presentation of the Draft Plan to the community. Action – All SG</p>
Ref.	Date of Next Meeting
7	<p>A date for the next meeting was agreed for the 18th Aug 2015.</p>